

New Hope Fellowship

Pastor

Task List

Task	Meeting Date	Meeting Time	Task Start Date	Task End Date	Page#
Select Campaign Theme and Logo			8/26/26	9/9/26	2
Write Campaign Introduction Foldout/Trifold Pastor Letter			8/26/26	9/9/26	5
MEETING: Leadership Team Training #1	9/3/26	7:00PM			
MEETING: Early Commitment Coordinator Training	9/3/26	8:00PM			
Download Pastor's Resources (Sample Sermons, Letters, Logo Kit and Lessons)			9/3/26	9/10/26	3
Start Discussing the Advance Donor Communication Strategy with Your Consultant			9/3/26	10/13/26	4
Discuss Monetary Campaign Goals with Your Consultant			9/3/26	10/13/26	3
Introduction of Campaign Leadership Team to Church in Sunday Services			9/6/26	9/13/26	2
Write Pastor's Letter for the Brochure/Booklet			9/9/26	9/23/26	11
Determine Location For Advance Donor Communication Meetings (with Potential Key Donors)			9/14/26	10/8/26	13
Prepare For Advance Donor Communication (with Potential Key Donors)			9/17/26	10/22/26	12
MEETING: Leadership Team Training #2	9/22/26	7:00PM			
Prepare Vision Presentation			9/27/26	10/11/26	6
Write Advance Donor Meeting Invitation Letter			10/8/26	10/15/26	14
Promote the Vision Sunday & Gatherings During Services			10/11/26	10/18/26	11
Select and Train Facilitators for Vision Gatherings (If Facilitators are needed)			10/11/26	10/25/26	7
Approve Gifts-In-Kind Committee			10/11/26	10/25/26	12
MEETING: Leadership Team Training #3	10/13/26	7:00PM			
MEETING: Early Commitment Team Training	10/13/26	8:00PM			
Prepare for Sunday #1			10/18/26	10/24/26	19
Assign a Facilitator to Each Vision Gathering			10/18/26	10/25/26	
Event: Vision Sunday			10/25/26	10/25/26	

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Prepare for Sunday #2			10/25/26	10/31/26	20
Prepare the Commitment Day Program			10/25/26	11/15/26	20 - 21
Write Invitation Letter for Early Commitment Dinner			10/29/26	11/5/26	16
Review Instructions for Early Commitment Event Presentation			10/29/26	11/5/26	17 - 19
Write Post-Donor Meeting Letter			10/29/26	11/6/26	15
Event: Vision Gatherings			11/1/26	11/7/26	
Prepare for Sunday #3			11/1/26	11/7/26	20
Event: Advance Donor Communication			11/5/26	11/5/26	
Open Invitation to Early Commitment Dinner			11/8/26	11/8/26	17
Prepare for Sunday #4			11/8/26	11/14/26	20
Promote the Upcoming Commitment Day During Services			11/8/26	11/15/26	20
Write Letter to be Mailed with the Commitment Card			11/9/26	11/16/26	21 - 22
Event: Early Commitment Dinner			11/12/26	11/12/26	
Monitor Returns of Early Commitment Pledges Collected			11/15/26	11/19/26	19
Event: Commitment Day			11/22/26	11/22/26	
Ask for Commitment Cards to Be Returned During Commitment Day Services			11/22/26	11/22/26	21
Promote First Fruits Offering During Commitment Day Services			11/22/26	11/22/26	21
Promote First Fruits Offering During All Post Commitment Day Services			11/22/26	12/6/26	22
Ask for Commitment Cards to Be Returned During All Post Commitment Day Services			11/22/26	12/6/26	22
Event: Lead Celebration Sunday			12/13/26	12/13/26	22